

Jack Seukunian

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PROFESSIONAL SUMMARY

Business Analytics and Information Systems graduate from the University of South Florida with hands-on experience analyzing operational and customer data, validating information accuracy, and supporting data-driven decision-making. Skilled in Excel, SQL, Tableau, data analysis, and reporting, with strong attention to detail and experience managing high-volume data in fast-paced environments. Interested in information systems auditing, risk, and internal controls and currently preparing for the CISA certification.

KEY COMPETENCIES

Data Analysis & Validation	SQL (Data Querying)	Data Interpretation & Reporting
Excel (Pivot Tables, Data Cleaning)	Information Systems	Risk Analysis
Tableau & Data Visualization	Business Analytics	Microsoft Office
Database Design	Critical Thinking	Problem Solving

PROFESSIONAL EXPERIENCE

Able Tape & Packaging Operations Assistant

Oct 2024 - Present

- Analyze order and inventory spreadsheet data to monitor product availability, validate order accuracy, and support efficient fulfillment decisions.
 - Manage and process distributor orders for packaging materials while maintaining accurate operational records and verifying order details.
 - Use Excel to track and organize large volumes of order and inventory data, helping ensure accuracy across customer orders, product quantities, and shipment details.
 - Maintain and update order-tracking spreadsheets using sorting, filtering, and data organization tools to verify inventory availability before order processing.
 - Review operational information for accuracy and identify discrepancies that could affect order processing or inventory records.
 - Support operational reporting and efficient order fulfillment by maintaining accurate documentation and coordinating with internal teams and distributor partners.
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DATA ANALYTICS PROJECTS

Insurance Risk & Profitability Dashboard | Tableau

- Analyzed a dataset of 9,500 insurance policy records across 18 variables to identify risk patterns, claim severity trends, and factors affecting underwriting profitability.
 - Cleaned and validated data by identifying inconsistent values and creating calculated metrics including claim ratio, risk score, and underwriting margin.
 - Built an interactive Tableau dashboard featuring KPI metrics, regional claim analysis, and policyholder segmentation visualizations.
 - Identified higher-risk customer segments and geographic regions with elevated claim severity and lower underwriting margins.
 - Used data visualization and segmentation analysis to identify risk patterns and develop recommendations for underwriting and pricing decisions.
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EDUCATION

Bachelor of Science - Business Analytics & Information Systems
University of South Florida | Tampa, FL
2026 | GPA: 3.54

PROFESSIONAL DEVELOPMENT

CISA Certification Preparation
Currently preparing for the Certified Information Systems Auditor (CISA) examination